

FLAT RATE FUNDING AND BUDGETING

REQUEST FORM

SEABROOK STATION EPZ – FY 2016 Supplementary Budgets

(Must be submitted no later than 15 March 20XX)

Name of Community: City of Portsmouth

Date: March 15, 2015

Part I: Training Plan & Requests

(Training should reflect ONLY individuals from your municipality)

Name of Training	Date Anticipated	Number of Individuals	Place of Training	\$\$ Request
Food & Supplies for Trainings				
TOTAL REQUEST				0

To be reimbursed for training expenses, course record with names of municipality's participants must be submitted in addition to invoice from appropriate community.

Training Programs Eligible for REP reimbursement:

REP 101 – INTRODUCTION TO REP (covers notification, protective action process, radiation concepts, radiological exposure control, EOC Operations and operation of public alert system.

SPECIALIZED TRAINING ON PROCEDURES.

RADEF TRAINING – Issuance of dosimetry and procedures for Radef Officer.

EMI INDEPENDENT STUDY:

- **IS-3 Radiological Emergency Management (Max. 5 hours)**
- **IS-301 Radiological Emergency Response (Max. 6 hours)**
- **IS-331 Introduction to Radiological Emergency Preparedness Exercise Evaluation (Max. 10 hours)**

Special REP Courses offered through HSEM are also eligible. Please check with your Field Rep. or with Tech Hazards if you are unsure of reimbursement eligibility.

Part 2 – Drill & Exercise Participation

(Drills & Exercises should reflect expenses incurred ONLY individuals from your municipality)

Name of Activity	Date Anticipated	Number of Individuals	Place of Exercise	\$\$ Request
Workshop		2		\$300.0
TTX		2		\$300.0
CFE# 1		19	Ports EOC	\$2600.0
CFE# 2		19	Ports EOC	\$2600.0
Graded X		19	Ports EOC	\$2600.0
Food & Supplies for Drills/Exerc.				\$1200.0
TOTAL REQUEST				\$9000.0

Drills, exercises and workshop dates for the SS Exercise Cycles are provided by HSEM. If a municipality wishes to have an event separate from the published dates and be reimbursed, prior approval from HSEM Tech Hazards must be obtained.

Part 3 – Equipment Requests

Equipment Requests are made for any single piece of equipment > \$2,500. Equipment purchases of \$2,500 or less per individual piece of equipment must come from the \$8,500 flat fee.

Name of Equipment	Use in REP	Percentage of Total Cost (if applicable)	\$\$ Request
TOTAL REQUEST			0

Approval/Recommendation of Request:

Steven E. Achilles

March 15, 2015

Municipal Representative (Approval)

Date

Field Representative (Recommendation)

Date